

**MEDINA COUNTY EMERGENCY SERVICE DISTRICT 1
PO BOX 1037
CASTROVILLE, TEXAS 78009**

PUBLIC MEETING MINUTES

WEDNESDAY, JULY 09, 2025 7:00PM

Meeting Location: Medina County Precinct 2 Bldg. Courtroom, 8366 FM 471 S, Castroville, TX 78009

I. OPEN MEETING:

1. CALL TO ORDER and ROLL CALL:

President Marvin Dziuk called the meeting to order at 7:00 pm and established a quorum with commissioners Jenny Ferren, Leroy Haby, and Tom Page. Commissioner Rodney Hitzfelder was not in attendance. Fire Chief Clinton Cooke and Asst. Chief Sarah Windsor were deployed in Kerrville. Also present were District Administrator Polly Edlund, Division Chief Tallon Reddout, Personnel Manager Lori Stein, and Accounts Payable Associate Cynthia Stanukinos. Also in attendance were numerous firefighters and volunteers: Lt. B. Doucet, J. Cantu, R. Floyd, M. Moreno, W. Falcon, J. Tschirhart, Cadet Burciaga, and Stan Stanukinos.

1 - A. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS:

President Dziuk requested all in attendance to rise, face the United States and Texas flags and pledge their allegiance to each. President Dziuk thanked all for their participation.

1 - B. INVOCATION:

President Dziuk called upon Chief Tallon Reddout to do the invocation.

1 - C. INTRODUCTION OF ANY SPECIAL GUEST(S)/RECOGNITIONS:

No special guests were present.

2. CITIZEN COMMENTS:

None

3. ADMINISTRATION – DISCUSSION AND RESOLUTIONS/ACTIONS ON THE FOLLOWING:

3 - A. MINUTES, RESOLUTION OF ACCEPTANCE – (June Minutes):

Commissioner Page noted there were two sets of minutes for approval in this meeting and moved to approve the June regular meeting minutes as revised. Commissioner Ferren seconded his motion. The motion passed 3-0. Commissioner Page then moved to approve the June 23rd budget workshop minutes as submitted. Commissioner Ferren seconded his motion. The motion passed 3-0.

3 - B. FINANCIAL REPORTS, BUDGET VS. ACTUAL, AND APPROVAL FOR PAYING BILLS AND APPROPRIATE TRANSFERS:

District Administrator Edlund reviewed the details of the financial report which covered 9 months of the current 2024-2025 fiscal year, October 1, 2024, through June 30, 2025, including budget vs. actual report, revenue collections, bank balances and transaction reports, with the Board. Property Tax revenues were at 98.85% collected on the tax roll. She noted the MCESD#1 had voted on an original property tax levy of \$3,316,665.49 and budgeted at a 98% collection rate, for an Ad-Valorem tax revenue budget figure of \$3,250,000. For the 2024—2025 fiscal year's budget MCESD1 had collected 71.33% of its gross sales tax budget by June. The net deposits report (less the state's %) reflected a 33% increase in monthly deposits over the same period compared to last year, through July. She also noted the district had received the final MCESD 6 contract payment for July – September 2025 fiscal year. The bank balances were on the last page of the report. The TX Class encumbered account had \$799,039. in the account to cover the tanker PO that was on the agenda for discussion tonight. There was a balance of 2.2 million plus interest as completely unencumbered funds in the Reserve Tx Class Account. Commissioner Ferren moved to accept the financial reports as presented and approve paying the bills and making appropriate transfers. Her motion was seconded by Commissioner Page. The motion passed with a 3-0 vote.

3 - C. SALES TAX REPORT (JUNE / YTD):

The sales tax report was submitted to the board. The July payment of \$245,620.11 was reported just prior to the meeting and was included in the report presented. Commissioners discussed year-to-date sales tax revenues and sales tax trends. The reported revenues covered eight months of this fiscal year, December through July. The budget figure for sales tax

revenue (\$2,625,000) was the 'gross' sales tax value which included the state's 2% commission in that budget figure. She had listed three year's comparisons of 'net' deposits on the report for the board's view. There was no action necessary.

3 - D. MCAD Valuations for the MCESD1's 2025-2026 Fiscal Budget Year – Status Update:

District Administrator Edlund discussed the current 'preliminary' tax valuations received from MCAD just prior to the meeting. She noted there was a slight increase since the budget workshop; however, there was no action required at this meeting, as the certified valuations were not due to arrive until July 25th. She reminded the board of the discussions at the budget workshop and reasons for waiting on the final numbers to arrive with certified commercial properties. No action was necessary.

3 - E. Discussion on MCESD#1's Proposed Budget for 2025-2026 fiscal year:

District Administrator Edlund remarked that four commissioners, including the finance committee, were present at the workshop, and discussed the budget in detail. President Dziuk requested the board look at all the increased revenues from sales tax and property tax coming into the district and consider reducing the tax rate. No action was taken.

3 - F. Consider and approve amending 2024-2025 Fiscal Year Budget:

Commissioner Page moved to table this item until Chief Cooke returned to review the budget items needing amending in more detail. Commissioner Ferren seconded his motion. Motion carried 3-0.

4. FIRE CHIEF'S REPORTS – DISCUSSIONS AND ACTIONS ON THE FOLLOWING:

4 - A. Fire Chief's report – project updates:

Chief Tallon Reddout noted that Fire Chief Cooke and Assistant Chief Windsor unexpectedly deployed to Kerrville for the recent catastrophic flood, and he was sent to handle the Fire Chief's report for the month. He gave the following highlights:

- The new EMS service was up and running fine and had performed numerous lifesaving events.
- Station #11 was moving along nicely.
- Station #12 construction project was on going.

4 - B. Station #10 - Annex Remodel Project – Construction Project Updates & YTD Project Costs:

Deputy Chief Esquivel was continuing to work on the Station #10 Annex project.

4 - C. Consider and approve granting easement to CPS energy for natural gas regulator valve and associated line:

Chief Reddout referred to the documents in the meeting folder, noting that the offered price was \$5,500, which was 95% of the appraised value. The Commissioners discussed the provided drawings and easement measurements in detail. They also asked for the attorney's review of the documentation. Commissioner Page moved to table this item and to allow the attorney to review it on the ESD's behalf. Commissioner Ferren seconded his motion. The motion passed 3-0.

4 - D. Consider and approve amending or canceling purchase order to pumper tanker and approving purchase of two responder pumps from Siddons-Martin Emergency Group:

Chief Reddout introduced the agenda item, referring to the Siddons-Martin quote presented in the meeting folder for the two 1206 Freightliner M2, 106MD Responder units. Commissioner Ferren made a motion to cancel the existing pumper tanker PO (PO#24-140) and replace it with the quote for the two new pumps. Commissioner Page seconded her motion. The Commissioners requested additional discussion. The Commissioners discussed the original purchase order details and those of the new quote. They also discussed the overall price increase to the budget and estimated delivery times on the quote. It was suggested that the vendor be contacted to confirm the 12-18 months ETA presented during the workshop and clarify the price per unit. President Dziuk called for a roll call vote, by show of hands. The motion was not approved 0-3 against.

5. NEW OR UPCOMING DISTRICT DEVELOPMENT(S) - DISCUSSION AND ACTIONS ON THE FOLLOWING:

None

6. OLD BUSINESS – DISCUSSION AND ACTIONS ON THE FOLLOWING:

None

7. NEW BUSINESS – INTRODUCTION OF ANY NEW BUSINESS

7 - A. MONTHLY MEETING – AUGUST (Finalize Meeting date to vote on Budget & Tax Rate for public notice in newspaper)

The next regular meeting of MCESD1 was tentatively scheduled for Wednesday, August 13, 2025, at the Medina County Pct. 2 Bldg. Courtroom. The date and time would be confirmed when the agenda was posted. The Proposed Tax Rate item would

be on the August agenda, followed by the newspaper notices, and the board would meet again on September 10th to vote on the rate.

7 - B. Recognition of MCESD#1 Personnel:

President Dziuk made a special recognition of MCESD#1 staff. He commended Fire Chief Cooke and Asst. Chief Windsor for their leadership and qualifications to help lead operations in Kerrville for the State. He said this district has come a very long way, and with all the improvements in training and personnel, the expertise of this district is also noticed. He felt to have the district continue to operate at its current level, and having two of our top Chiefs in these roles was worth the recognition.

8. ADJOURN

Commissioner Page moved to adjourn the meeting. Commissioner Ferren seconded his motion. The motion passed 3-0. President Dziuk closed the meeting at 7:55 pm.

RESPECTFULLY SUBMITTED,


THOMAS M. PAGE, JR, SECRETARY

MCESD1 PRESIDENT


MARVIN DZIUK, PRESIDENT