

**MEDINA COUNTY EMERGENCY SERVICE DISTRICT 1
POBOX1037
CASTROVILLE, TEXAS 78009**

PUBLIC MEETING MINUTES

WEDNESDAY SEPTEMBER 10, 2025 7:00 PM

Meeting Location: Medina County Precinct 2 Bldg. Courtroom, 8366 FM471 S, Castroville, 1X 78009

I. OPEN MEETING:

1. CALL TO ORDER and ROLL CALL:

Vice President Rodney Hitzfelder called the meeting to order at 7:00 pm and established a quorum with commissioners Jenny Ferren, Leroy Haby, and Tom Page. President Marvin Dziuk was out of town. Also, present were Fire Chief Clinton Cooke, Assistant Fire Chief Sarah Windsor, District Administrator Polly Edlund, Personnel Manager Lori Stein, Accounts Payable Associate Cynthia Stanukinos, and Lt. Joe Wells.

1 - A. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS:

Vice President Hitzfelder requested all in attendance to rise, face the United States and Texas flags and pledge their allegiance to each. He thanked all for their participation.

1 - B. INVOCATION:

Vice President Hitzfelder called upon Fire Chief Cooke to do the invocation. Chief Cooke asked for continued prayers for victims of recent tragedies, including safety and guidance for all first responders at the continued efforts in Kerrville.

1 - C. INTRODUCTION OF ANY SPECIAL GUEST(S)/RECOGNITIONS:

No special guests were present.

2. CITIZEN COMMENTS:

Vice President Hitzfelder called upon Mr. Wayne Rodgers, Rodgers Construction Co., CR4516, Castroville, 1X who had signed up to speak. Mr. Rodgers expressed his displeasure about receiving a bill for fire services, followed by a letter of collection from the district's billing company for a fire apparatus (ladder truck). He referenced a minor traffic accident on 08-03-25 in which his company vehicle was hit by an Amazon driver. He noted that he did not request fire or ems services, he had not sustained any injuries and yet he received a bill for services. He also did not appreciate the attitude of the on-scene Lt. or his persistence in getting him to provide his insurance information. Mr. Rodgers noted the accident was not his fault, and as such he did not feel the insurance information was necessary for the emergency services provider. His company protocols were to hand the information to law enforcement. He further expressed his concern that the taxpayers of the district were already paying property taxes and sales tax on everything purchased locally, and he felt billing the citizens again, for fire apparatus, should not happen. He noted that tow-truck companies were not allowed to charge cleanup fees, and he did not think charging for fire apparatus should be allowed either. He thanked the Board for listening.

3. ADMINISTRATION-DISCUSSION AND RESOLUTIONS/ACTIONS ON THE FOLLOWING:

3 - A. MINUTES, RESOLUTION OF ACCEPTANCE - (August Minutes):

Commissioner Page moved to approve August 13th and August 27th minutes as submitted. Commissioner Ferren seconded his motion. The motion passed 3-0 and Vice President Hitzfelder concurred.

3 - B. FINANCIAL REPORTS, BUDGET VS. ACTUAL, AND APPROVAL FOR PAYING BILLS AND APPROPRIATE TRANSFERS:

Chief Cooke reviewed the details of the financial report which covered 11 months of the current fiscal year 2024-2025, October 1, 2024, through August 30, 2025, including budget vs. actual report, revenue collections, bank balances, and transaction reports with the Board. The total Ad-Valorem property tax revenues were at 101% of budget which included both M&O and past delinquent tax collections. The Sales Tax revenue on the budget vs. actual covered nine months December through August representing 75% of the annual budget for sales tax. The September comptroller report had just dropped earlier today and reported \$400,108.59 as the September net deposit, this figure was on the September sales tax report. This deposit reflected a 103.58% increase over monthly budgeted expectations, and the total net deposits for the year were 104.0% of budget expectations. The final budget amendments were not yet in the QBs system, so the end of September's budget vs. actual would be more detailed with the final numbers, but there were no major concerns. Following the discussion, Commissioner Ferren moved to accept the financial reports as presented and approve paying the bills and making appropriate transfers. Her motion was seconded by Commissioner Page. The motion passed with a 3-0 vote.

3 - C. SALES TAX REPORT (August / YTD):

Chief Cooke presented the sales tax report to the board. As previously stated, the September deposit of \$400,108.59 had been reported by the state comptroller's office and was included in the report. Commissioners discussed year-to-date sales tax revenues and sales tax trends. The reported revenues covered 10 months of this fiscal year, December through September. The revenues reflected a net 104.0% collection of sales tax revenue (\$2,730,009) of this fiscal year's budget total (\$2,625,000) for sales tax revenue. There was no action necessary.

4. FIRE CHIEF'S REPORTS – DISCUSSIONS AND ACTIONS ON THE FOLLOWING:

4 - A. Fire Chief's report – project updates:

Chief Cooke gave the Fire Chief's report for the prior month of August, see report for details.

Highlights included:

- Discussions continued with MCESD#2 and MCESD#4 regarding an interlocal with ESD1 to provide services. Chief Cooke discussed his proposed suggestions for each ESD, and the need to hire two additional personnel for the Devine area. (One Office staff and one operation chief). The Board authorized Chief Cooke to continue moving forward with his plans and the interlocal agreements for ESD2 & ESD4.
- Station #12 remodel update – the building add-on was complete. The inside interior framing was in progress.
- Station #10 Annex – Current delays due to permitting with the city. Roll up doors had been ordered, 50% still owed.
- The district was approved to carry whole blood. The chiefs were currently working with STRAC to roll out the whole blood program. Storage Coolers with whole blood would be located in the BC vehicles, and procedures to keep the blood cool were implemented by the chiefs, to follow needed requirements.
- The district had received its life like medical training mannequin. With this new mannequin, training techniques could now be utilized by hooking up to view life like rhythms for training purposes.

4 - B. Station #10 – Annex Remodel Project – Construction Project Updates & YTD Project Costs

This item was covered under the Chief's report.

5. NEW OR UPCOMING DISTRICT DEVELOPMENT(S) - DISCUSSION AND ACTIONS ON THE FOLLOWING:

Chief Cooke gave an update on recent developments and data centers. No action was required by the board.

6. OLD BUSINESS – DISCUSSION AND ACTIONS ON THE FOLLOWING:

None

7. NEW BUSINESS – INTRODUCTION OF ANY NEW BUSINESS

7 - A. MONTHLY MEETING -

The next regular board meeting of the MCESD#1 tentatively scheduled for Wednesday, October 8th, at 7:00pm at the Medina County Pct. 2 Bldg. Courtroom. The date and time would be confirmed when the agenda was posted.

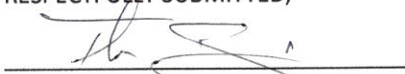
7 - B. Future Medic Units

Chief Cooke notified the board that he planned to request quotes for additional medic units due to the time it takes the manufacturers to get them delivered. This would be for the next budget year, and they were currently running approximately \$400K per unit. The board had questions on existing life spans of current 2024 medic units. Medic units typically last 4-5 years and acquire more miles than fire apparatus each year. There was no action taken under new business.

8. ADJOURN

Commissioner Ferren moved to adjourn the meeting. Commissioner Page seconded her motion. The motion passed 3-0. Vice President Hitzfelder closed the meeting at 7:32 pm.

RESPECTFULLY SUBMITTED,


THOMAS M. PAGE, JR., SECRETARY

MCESD1 PRESIDENT


MARVIN DZIUK, PRESIDENT