

MEDINA COUNTY EMERGENCY SERVICE DISTRICT 2
1419 County Road 5710
Devine, TX 78016

MEETING MINUTES

Tuesday, November 18, 2025, 7:00 PM

Meeting Location: DuBose Fire House, 1419 County Road 5710, Devine, TX 78016

1. CALL TO ORDER and ROLL CALL: President Todd Summers called the meeting to order at 7:03 pm and established a quorum with Jeff Howard, Ken Nighswander, Jerry Stevens, and Abigail Beadle present. The Bookkeeper, Nancy Pepper, was also present.

2. RECOGNITION OF CITIZEN AND PUBLIC COMMENTS: Citizens signed in. There was no public comment.

3. 2022-2023 DEVINE VOLUNTEER FIRE DEPARTMENT AUDIT PRESENTATION by ARMSTRONG, VAUGHN, & ASSOCIATES: The presentation was provided by Karl Goering, and he shared information regarding any concerns about misappropriation of funds. Future audits were discussed with the board. The definition of a forensic audit was provided as any audit that is presented in a court of law.

4. READING AND APPROVAL OF MINUTES – (OCTOBER Minutes): Abigail Beadle suggested two revisions to the minutes. Ken Nighswander moved to approve minutes including revisions; seconded by Jeff Howard. The motion passed unanimously.

5. TREASURER REPORT – REVIEW AND APPROVE AND PAY BILLS: Ms. Pepper gave the report. There was a motion by Abigail Beadle to approve the Treasurer's Report and pay the bills in the amount of \$227,056.81, seconded by Jerry Stevens. The motion passed unanimously.

9. ESD 1 – FINANCIAL REPORT, RUN REPORT, FLEET REPORT, OTHER: Chief Powers gave the Chief's report, and Stephanie Earls gave the financial report, along with Chief Cooke, who answered questions from the board. No motion was needed.

A. Annual Budget- ESD 1 will provide an operations budget to ESD 2 at the December meeting in accordance with the Interlocal Agreement finalized in November 2025

10. Devine VFD Business:

A. Financial Audit Update- financial audits are still underway

B. ESD Funds- The ESD account currently sits at \$41,316

C. Other- M. Bowers – DVFD board member gave the report and stated that they are having issues getting a quorum, so the DVFD Board member present stated that they had written up a Resolution of Necessity and Transition to give control over to ESD #2 Board. Members of ESD#2 Board and DVFD Board talked and the ESD Board determined it best to pursue the item once the resolution could be signed by all four members of DVFD Board.

11. OLD BUSINESS:

A. Security Upgrade update:

1. Recommendation for securing and tracking fuel requested during the October meeting- Voyager is budgeted already. The recommendation is to use Voyager fuel cards and use the fuel tank only for emergencies.

B. Firehouse Door Update:

1. Multiple quotes to submit to insurance requested during the October Meeting- Chief Powers advised that we have a quote, but this is a cosmetic issue. It was clarified for the board that functionality is not an issue. The recommendation is not to repair at this time.

C. Consider and take possible action to repair or replace the air compressor

1. Warranty options requested during October Meeting- Chief Powers said that he isn't ready to discuss this as some things have changed. No action was taken.

12. NEW BUSINESS:

A. Discuss and take action on 2 ESD Board members and a Member at large to the Devine VFD Board: No action was taken.

B. Consider and take possible action to donate out-of-date gear: ESD#2 board discussed that DVFD owns the gear, tabled and will discuss once new DVFD Board is established.

C. SAFE-D Conference: A motion was made by Abigail Beadle to authorize conference registration and hotel fees to attend SAFE-D, seconded by Jerry Stevens. The motion carried unanimously.

D. Consider and take possible action to create an Administrative Procedures Manual: Abigail Beadle, Nancy Pepper, & Stephanie Earls will work to develop a plan for the board's approval.

E. Discuss and take action to take out the required Surety Bond on MCESD#2 Treasurer: No action will be taken until January when new positions are finalized.

13. New Date and time of next Meeting: The Board agreed to meet next on December 17, 2025 @ 7:00 pm.

14. Executive Session – The board did not enter into executive session.

15. ADJOURN: Jerry Stevens made a motion to adjourn the meeting, with a second by Ken Nighswander. The motion unanimously passed at 9:02 pm.

RESPECTFULLY SUBMITTED,



Abigail Beadle, SECRETARY